

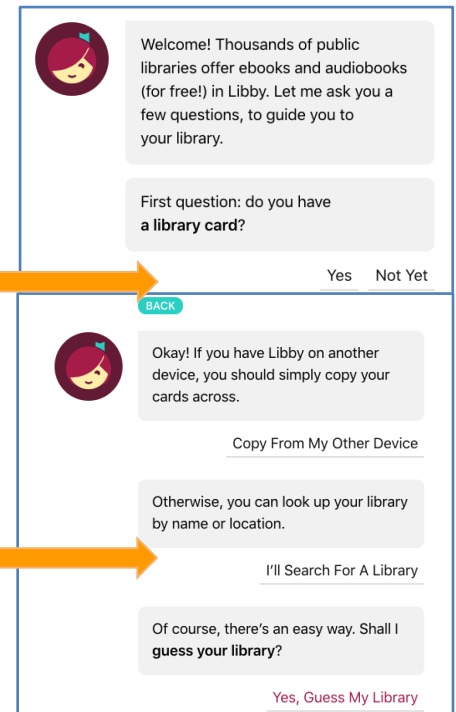
Getting Started with Libby by Overdrive

Contents

Install and Login	1
Navigate in Libby	2
Find Books: Library	2
Borrow Books and Place Holds	3
Read and Manage Books: Shelf	4
Customize Your Experience	5
How can I get more help?	5

Install and Login

- Install **Libby, by Overdrive app** from the App Store, Google Play Store, or other application distribution platform on your device. Note: For older devices or operating systems, please check with a library employee or visit help.overdrive.com to make sure that Libby will work on your device.
- Open the app and begin the registration process. Answer **Yes** if you have a library card.
- Select **I'll Search For a Library** and then type in the library name, i.e. Strathcona County Library.
- Tap on **Strathcona County Library** when it appears below where you have typed to select it as your library. Then confirm that **Strathcona County Library** is the location where you use your library card.
- Enter your Strathcona County Library number (starts with 21974, do not enter spaces) and **PIN** (usually the last 4 digits of your phone number).
- Then tap **Sign In**. This will complete your registration process.



Welcome! Thousands of public libraries offer ebooks and audiobooks (for free!) in Libby. Let me ask you a few questions, to guide you to your library.

First question: do you have a library card?

Yes Not Yet

BACK

Okay! If you have Libby on another device, you should simply copy your cards across.

Copy From My Other Device

Otherwise, you can look up your library by name or location.

I'll Search For A Library

Of course, there's an easy way. Shall I guess your library?

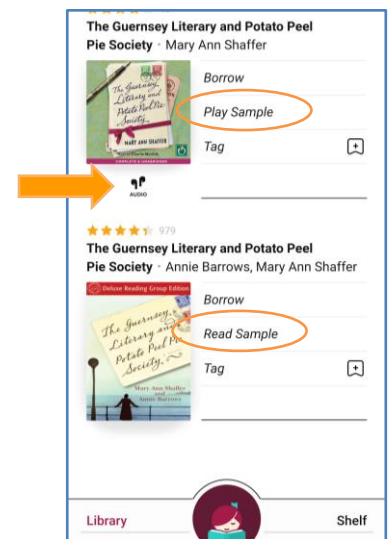
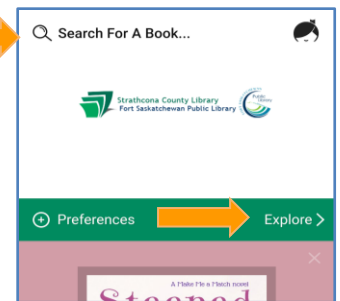
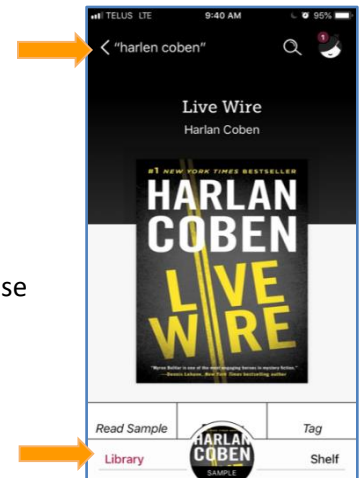
Yes, Guess My Library

Navigate in Libby

- To go back to the previous menu page, tap the < arrow at the top left.
- Libby has two primary areas of function:
 - the **Library**, in which you can search for and borrow books;
 - the **Shelf**, in which you can manage books you have placed on hold or borrowed, and read or listen to books.
- The library and shelf usually appear at the bottom of the page. If you don't see these menus, tapping the middle of the screen once will often make them reappear.

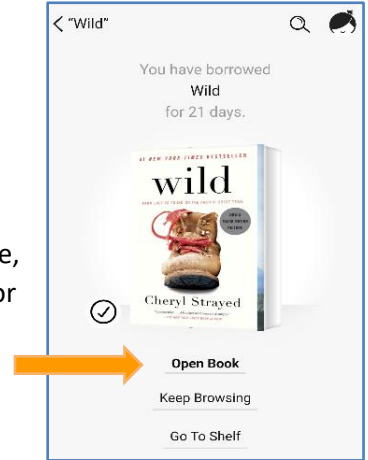
Find Books: Library

- You can search for ebooks and eAudiobooks by clicking on the 🔍 search tool at the top of the Library page. When you click on the 🔍 search tool, you will be able to enter a title, author, or keyword to search.
- You can also click on **More Options**, which offers further search filters (e.g. format of ebook or eAudiobook, language, availability, etc.).
- To find ebooks and eAudiobooks, you can click on **Library** and scroll to browse the featured collections, browse by subject, or explore various guides and new and popular titles by clicking **Explore >**.
- Ebooks and eAudiobooks are both available to borrow through Libby. Audiobooks have a small pair of headphones and the word audio under the picture of the cover, and have the option to **Play Sample** instead of **Read Sample**.



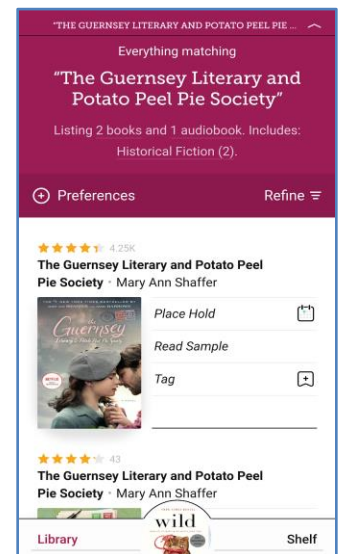
Borrow Books

- Once you have found a book to borrow, tap on the book cover to see a description of the book.
- To borrow this book, click on **Borrow** under the cover of the book. You will then see the title of your book, the loan period (21 days), and the word **Borrow**.
- Confirm by again tapping on **Borrow**.
- You can click on **Open Book** if you are ready to start reading or listening. Otherwise, you can click **Keep Browsing** to go back to the library and search for more books, or you can click **Go to Shelf** to see your other loans and holds. Please note that your book will automatically download when your device is connected to Wi-Fi.



Place Holds

- If you search for a specific book, it may not be available for checkout, in which case, you will have the option to **Place Hold** instead of borrow.
- You will then see an estimate of when the book will be available for you to read.
- Click on **Place Hold**.
- From there you can Read a Sample, Suspend Hold (clicking this allows you to choose how long you would like to suspend the hold), Keep Browsing, or Go to Shelf.



Read and Manage Books: Shelf

The **Shelf** is where you can see borrowing information

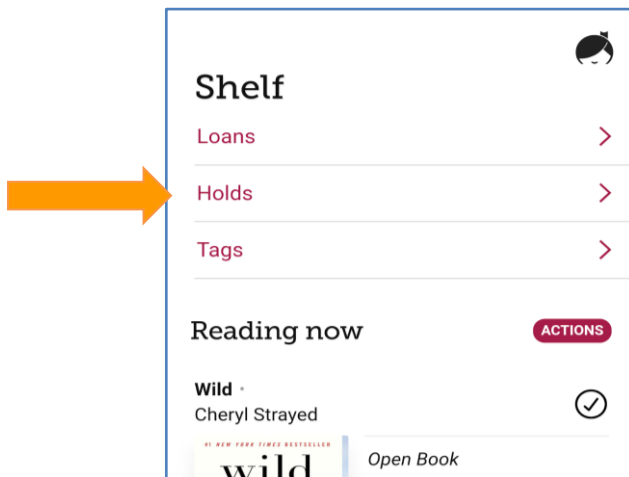
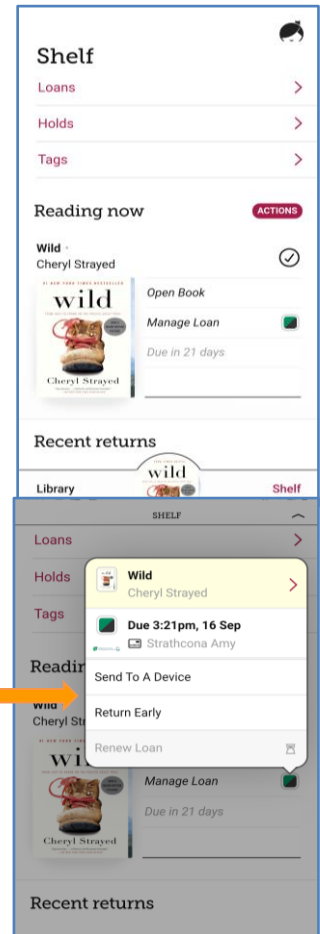
- You can see and manage books you have borrowed in **Loans**.
- You can see and manage books you are waiting for in **Holds**.
- From your shelf, you can click on the cover of any book to begin reading or listening.
- You can also see books you have read recently under **Recent Returns**.
- You can access this screen any time by clicking on **Shelf** in the bottom of the screen.

Renew and Return

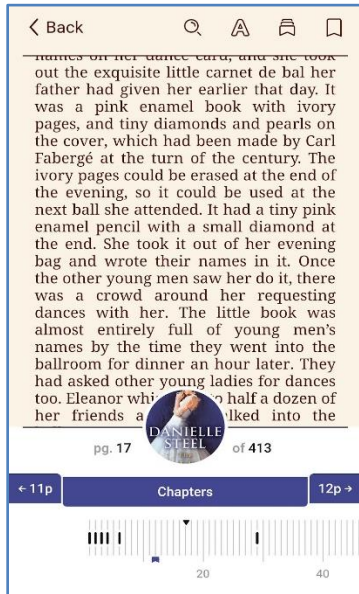
- To renew or return a title, tap **Manage Loan** beside of the cover. You can only renew a title a few days before its due date.
- You can select **Return Early** whenever you want to return a book. If not renewed, titles will be returned automatically on their due date.




Holds


- From the Shelf you can click **Holds** to view your current holds. Click **Manage Holds** to either suspend or cancel your hold on a particular title.

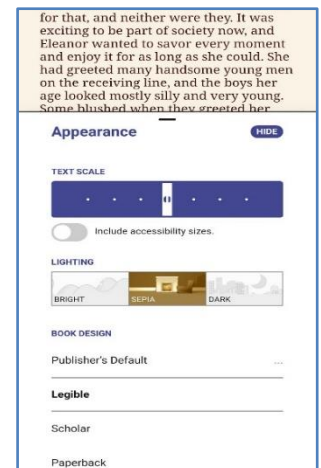


Customize Your Experience



- When you open your ebook, you can navigate through the book pages by swiping right or left.
- By tapping in the middle of the screen, you can access other navigation and reading options.
- You can tap on  to bookmark your place. Note that Libby will remember where you left off, even on different devices, as long as you are signed in to the same Libby account. The bookmark here functions more for you to mark pages you might want to refer back to later.
- Tap on  to access a list of your bookmarks and highlighted passages.
- Tap the  to search for words or phrases throughout the book.
- You can quickly navigate through the pages by scrolling with the bar at the bottom.
- Tap on **Chapters** (bottom middle) to see the book's table of contents and navigate through the chapters.

- Tapping on  allows you to change the text size, background lighting, and font.
- When listening to an eAudiobook, there are additional options to change the speed at which the narrator speaks and to set a "sleep timer" to stop the book from playing after a specified amount of time.



How can I get more help?

Official Libby help website: <https://help.libbyapp.com/>

Visit the library at 401 Festival Lane, Sherwood Park, AB T8A 5P7 for help in person, or

Email: techtraining@sclibrary.ca

Phone: 780-410-8601

Website: <https://sclibrary.ca/tech-help>