

Strathcona County Library Board
Minutes
September 16, 2024
Strathcona County Hall Meeting Room L-1

Board Members in Attendance

Paul Ryzuk
Ross Wilson
Amy Koskela
Donna Smith
Korrina Levangie
Marla Tonita
Rebecca Gagnon
Denise Charbonneau (Meeting Chair)
Keely Cronin
Councilor Glen Lawrence

Library Staff

Sharon Siga (Chief Executive Officer)
Anabel Shank (Financial and Administrative Assistant - Minutes)

1. Call to Order

The meeting was called to order at **6:32pm** by Denise Charbonneau.

1.1 Acknowledgement of Meeting Location

1.2 Round Robin: Advocacy Assignment

2. Approval of Agenda

MOTION 58/2024

That the Strathcona County Library Board approve the agenda as presented.

Moved by Rebecca Gagnon. Seconded by Korrina Levangie.

CARRIED

3. Approval of Minutes

MOTION 59/2024

That the Strathcona County Library Board approve the minutes of the June 17, 2024

Library Board Meeting.

Moved by Paul Ryzuk. Seconded by Keely Cronin.

CARRIED

4. Business Arising from the Minutes

4.1 2025 Fees, Rates and Charges

County is changing their fee for Not Sufficient Funds (NSF) cheques from \$25 to \$35, and the library will make a similar change in 2025.

MOTION 60/2024

That the Strathcona County Library Board approve the 2025 Fees, Rates and Charges.

Moved by Donna Smith. Seconded by Keely Cronin. CARRIED

4.2 Dissolve Two Ad Hoc Committees

MOTION 61/2024

That the Strathcona County Library Board dissolve the Ad Hoc CEO Evaluation Committee.

Moved by Amy Koskela. Seconded by Korrina Levangie. CARRIED

MOTION 62/2024

That the Strathcona County Library Board dissolve the Ad Hoc Board Evaluation Committee.

Moved by Rebecca Gagnon. Seconded by Marla Tonita. CARRIED

5. Reports

5.1 List of Correspondence: Incoming, Outgoing and Media Releases

5.2 Department Reports – September

After discussion about the goal, value, and format of the department reports, the department reports they will not be provided to the end of the year, and there will be a review with the new Board in early 2025.

5.3 County Councilor Verbal Report

5.4 Chair Verbal Report

5.5 Draft Minutes from the September 4, 2024 Executive Committee Meeting

5.6 Library Legislation Amendments

5.7 Minutes of the June 10, 2024 Friends of Strathcona County Library Meeting

MOTION 63/2024

That the Strathcona County Library Board accept the reports for information.

Moved by Keely Cronin. Seconded by Korrina Levangie. CARRIED

September 16, 2024

6. New Business

6.1 2024 Second Reporting Period (P2) Financial Results (For Information)

MOTION 64/2024

That the Strathcona County Library accept the 2024 Second Reporting Period Financial Results and Forecast for information.

Moved by Keely Cronin. Seconded by Amy Koskela. CARRIED

6.2 Draft 2025 Budget for the Library Board Cost Centre

MOTION 65/2024

That the Strathcona County Library approve the 2025 Library Board Cost Centre as information which will be incorporated into the 2025 operating budget.

Moved by Donna Smith. Seconded by Paul Ryzuk. CARRIED

6.3 2024 Appointment of Auditor

MOTION 66/2024

That the Strathcona County Library appoint Ernst & Young, LLP as the auditor of Strathcona County Library for the year ending December 31, 2024.

Moved by Korrina Levangie. Seconded by Marla Tonita. CARRIED

6.4 Public Advocacy Committee Meeting

6.4.1 Minutes of the September 10, 2024 Meeting (for information)

6.4.2 Advocacy Strategy

6.4.3 Select Board Member to Meet MLA

Keely Cronin and Korrina Levange has volunteered to meet with the Hon. Nate Glubish.

MOTION 67/2024

That the Strathcona County Library Board approve the Advocacy Strategy.

Moved by Donna Smith. Seconded by Korrina Levangie. CARRIED

6.5 Volunteers for an Ad Hoc Art Donation Committee

Amy Koskela, Denise Charbonneau, and Paul Ryzuk volunteered

MOTION 68/2024

The Board appointed Amy Koskela, Denise Charbonneau, and Paul Ryzuk to the Ad Hoc Art Donation Committee.

Moved by Ross Wilson. Seconded by Keely Cronin. CARRIED

September 16, 2024

6.6 Board Self-Evaluation Survey Results

Keely Cronin had reviewed the survey questions and recommended one change.
The Board agreed.

6.7 2025-2028 Plan of Service Update

7. Comments, Announcements, and Other Business

7.1 Board Member Round Robin

7.2 Upcoming Friends Meeting: October 21, 2024

7.3 Public Presentations

8. Next Meeting Date

8.1 October 21, 2024

10. Adjournment

The meeting was adjourned at 8:09 pm.



Chair